



TOWN OF TIBURON  
Tiburon Town Hall  
1505 Tiburon Boulevard  
Tiburon, CA 94920

Special Meeting - 4:15 p.m.  
Regular Meeting - 5:00 p.m.  
Town Council Special and Regular Meeting  
August 19, 2020  
4:15 P.M.

## AGENDA

### TIBURON TOWN COUNCIL SPECIAL AND REGULAR MEETING

#### **CORONAVIRUS (COVID-19) ADVISORY NOTICE**

On May 18, 2020, the Marin County Public Health Officer issued a legal order directing residents to shelter at home until further notice. The order limits activity, travel and business functions to only the most essential needs. Additional information is available at <https://coronavirus.marinhhs.org/>

Consistent with Executive Orders No. N-25-20 and No. N-29-20 from the Executive Department of the State of California, the Town Council meeting will not be physically open to the public and all Council Members will be teleconferencing into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public can access the meeting by following the meeting live at:

Audio/Video Webinar: <https://zoom.us/j/97975294944>  
Webinar ID: 979 7529 4944

Call-in Number: 1 (669) 900-6833  
Access Code: 979 7529 4944

Instructions for providing public comment live during the meeting using Zoom are linked on the Town's website and to this agenda.

Members of the public may provide public comment by sending comments to the Town Clerk by email at [comments@townoftiburon.org](mailto:comments@townoftiburon.org). Comments received prior to the start of the Council meeting will be distributed electronically to the Town Council and posted on the Town's website. Comments received after the start time of the Council meeting, but prior to the close of public comment period for an item, will then be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Mayor's discretion. All comments read into the record should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time. If a comment is received after the agenda item is heard but before the close of the meeting, the comment will still be included as a part of the record of the meeting but will not be read into the record.

Any member of the public who needs accommodations should email or call the Town Clerk who will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the Town's procedure for resolving reasonable accommodation requests. All reasonable accommodations offered will be listed on the Town's website at [www.townoftiburon.org](http://www.townoftiburon.org).

#### **SPECIAL MEETING – 4:15 P.M.**

#### **CALL TO ORDER AND ROLL CALL**

Councilmember Kulik, Councilmember Ryan, Councilmember Welner, Vice Mayor Thier, Mayor Fredericks

## **INTERVIEWS FOR VACANCIES ON TOWN BOARDS & COMMISSIONS**

- Sarah McNamara, Marin Commission on Aging (1 vacancy)
- Julie Friedman, Marin Commission on Aging (1 vacancy)
- Jacqueline Etemad, Marin Commission on Aging (1 vacancy)

Sarah McNamara Application

Julie Friedman Application

Jacqueline Etemad Application

## **ADJOURNMENT**

– to regular meeting

## **REGULAR MEETING – 5:00 P.M.**

PDF Agenda

## **CALL TO ORDER AND ROLL CALL**

Councilmember Kulik, Councilmember Ryan, Councilmember Welner, Vice Mayor Thier, Mayor Fredericks

## **ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION, IF ANY**

## **ORAL COMMUNICATIONS**

Persons wishing to address the Town Council on subjects not on the agenda may do so at this time. Please note however, that the Town Council is not able to undertake extended discussion or action on items not on the agenda. Matters requiring action will be referred to the appropriate Commission, Board, Committee or staff for consideration or placed on a future Town Council meeting agenda. Please limit your comments to three (3) minutes.

## **CONSENT CALENDAR**

All items on the Consent Calendar may be approved by one motion of the Town Council unless a request is made by a member of the Town Council, public or staff to remove an item for separate discussion and consideration. If you wish to speak on a Consent Calendar item, please seek recognition by the Mayor and do so at this time.

### **CC-1. Town Council Minutes –**

Adopt minutes for March 4, 2020 special and regular Town Council meetings  
(Department of Administrative Services)

CC-1 DRAFT Minutes

### **CC-2. Town Council Minutes –**

Adopt minutes for March 18, 2020 special Town Council meeting (Department of Administrative Services)

CC-2 DRAFT Minutes**CC-3. Town Council Minutes –**

Adopt minutes for April 1, 2020 special Town Council meeting (Department of Administrative Services)

CC-3 DRAFT Minutes**CC-4. Transportation Authority of Marin –**

Accept the Quick Build grant and authorize the Town Manager to execute the funding agreement (Department of Public Works)

CC-4 Transportation Authority of Marin Staff ReportCC-4 Transportation Authority of Marin EXHIBIT 1CC-4 Transportation Authority of Marin EXHIBIT 2**CC-5. League of California Cities Annual Conference –**

Appoint Mayor Fredericks as the Town's voting delegate for the League of California Cities Annual Conference (Department of Administrative Services)

CC-5 League of California Cities Annual Conference Staff ReportCC-5 League of California Cities Annual Conference EXHIBIT 1**CC-6. Tiburon Tourism Business Improvement District –**

Approve Board's annual report, adopt resolution of intention to levy assessments for FY 2020-21 and set public hearing date on proposed assessment (Office of the Town Manager)

CC-6 Tiburon Tourism Business Improvement District Staff ReportCC-6 Tiburon Tourism Business Improvement District EXHIBIT 1CC-6 Tiburon Tourism Business Improvement District EXHIBIT 2**CC-7. Grand Jury Response –**

Approve Town's response to the Marin County Civil Grand Jury Report titled: Follow-Up Report on Web Transparency of Agency Compensation Practices (Office of the Town Manager)

CC-7 Grand Jury Response Staff ReportCC-7 Grand Jury Response EXHIBIT 1CC-7 Grand Jury Response EXHIBIT 2**CC-8. Tiburon Peninsula Chamber of Commerce –**

Consider approval of a Memorandum of Understanding with the Chamber of Commerce for the expenditure of Town granted funds (Office of the Town Manager)

CC-8 Tiburon Peninsula Chamber of Commerce Staff Report

CC-8 Tiburon Peninsula Chamber of Commerce EXHIBIT 1

CC-8 Tiburon Peninsula Chamber of Commerce EXHIBIT 2

## **ACTION ITEMS**

**AI-1. Appointments to Town Boards & Commissions –**

Consider appointment to the Marin Commission on Aging (Department of Administrative Services)

AI-1 Appointments to Town Boards & Commissions Staff Report

AI-1 Appointments to Town Boards & Commissions EXHIBIT 1

AI-1 Appointments to Town Boards & Commissions EXHIBIT 2

AI-1 Appointments to Town Boards & Commissions EXHIBIT 3

**AI-2. Tiburon Slow Street –**

Conduct review of “Slow Street” concept of closing Main Street on weekends and consider adoption of resolution that would authorize the Town Manager to close the street through October (Office of the Town Manager)

AI-2 Tiburon Slow Street Staff Report

AI-2 Tiburon Slow Street EXHIBIT 1

AI-2 Tiburon Slow Street EXHIBIT 2

AI-2 Tiburon Slow Street EXHIBIT 3

LATE MAIL #1

LATE MAIL #2

**AI-3. General Plan Update Consultant -**

Review proposed contract with O'Rourke & Associates, authorize the Town Manager to enter into contract with O'Rourke & Associates for the General Plan update and Environmental Impact Report and authorize a transfer of funds from General Fund Reserves to the Tiburon Long Range Planning Restricted Fund (Community Development Department)

AI-3 General Plan Consultant Staff Report

AI-3 General Plan Consultant EXHIBIT 1

AI-3 General Plan Consultant EXHIBIT 2

**AI-4. November 3, 2020 Town Council Election –**

Confirm there are not more nominated candidates than offices to be elected and

consider cancellation of November 3, 2020 General Municipal Election and appointment of nominated candidates (Department of Administrative Services)

AI-4 November 3, 2020 Town Council Election Staff Report

AI-4 November 3, 2020 Town Council Election EXHIBIT 1

AI-4 November 3, 2020 Town Council Election EXHIBIT 2

AI-4 November 3, 2020 Town Council Election EXHIBIT 3

## **PUBLIC HEARINGS**

### **PH-1. Municipal Code Amendments –**

Consider amendments to Chapter 28 (Smoking and Tobacco Regulations) of the Tiburon Municipal Code that would ban the sale of flavored tobacco – Introduction and first reading of ordinance (Community Development Department)

PH-1 Municipal Code Amendments Staff Report

PH-1 Municipal Code Amendments EXHIBIT 1

## **TOWN COUNCIL REPORTS**

## **TOWN MANAGER REPORT**

TM- **Update on Town's Response to COVID-19 Emergency**  
1.

## **WEEKLY DIGESTS**

- Town Council Weekly Digests – August 7 & 14, 2020

## **ADJOURNMENT**

## **GENERAL PUBLIC INFORMATION**

### **ASSISTANCE FOR PEOPLE WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (415) 435-7377. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

### **AVAILABILITY OF INFORMATION**

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Belvedere-Tiburon Library located adjacent to Town Hall. Agendas, Staff Reports and minutes are posted on the Town's website, [www.townoftiburon.org](http://www.townoftiburon.org).

Any records distributed to a majority of the Town Council regarding any item on this agenda, including agenda-related documents produced by the Town after distribution of the agenda packet 72 hours in advance of the Council meeting, will be available for public inspection at Town Hall, 1505 Tiburon Boulevard, Tiburon, CA 94920.

Upon request, the Town will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least 5 days before the meeting. Requests should be sent to the Office of the Town Clerk at the above address.

## **PUBLIC HEARINGS**

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing(s) described later in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s).

## **TIMING OF ITEMS ON AGENDA**

While the Town Council attempts to hear all items in order as stated on the agenda, it reserves the right to take items out of order. No set times are assigned to items appearing on the Town Council agenda.