

City Council Regular Meeting

Regular Meeting
Tuesday, February 4, 2020
6:00 PM
City Council Chambers



Mayor Nancy Hersman
Mayor Pro Tem Richard Montgomery
Councilmember Suzanne Hadley
Councilmember Hildy Stern
Councilmember Steve Napolitano

Executive Team

Bruce Moe, City Manager
Quinn Barrow, City Attorney

Derrick Abell, Police Chief
Steve Charelian, Finance Director
Daryn Drum, Fire Chief
Patrick Griffin, Interim Information Technology Director
Lisa Jenkins, Human Resources Director

Stephanie Katsouleas, Public Works Director
Mark Leyman, Parks and Recreation Director
Carrie Tai, Community Development Director
Liza Tamura, City Clerk

MISSION STATEMENT:

**Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.**

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Your presence and participation contribute to good city government.

By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, January 29, 2020, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

A. PLEDGE TO THE FLAG

Pledge to the Flag - Akash Mishra, Manhattan Beach Middle School

National Anthem - Manhattan Beach Middle School Band

B. ROLL CALL

C. CEREMONIAL CALENDAR

1. Presentation of a Proclamation Declaring February 16-22, 2020, as National Engineers Week.
PRESENT

[20-0074](#)

D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

G. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

2. City Council Minutes:[20-0031](#)

This Item Contains Minutes of the Following City Council Meeting(s):

a) City Council Adjourned Regular Meeting Minutes (Closed Session) of January 21, 2020

b) City Council Regular Meeting Minutes of January 21, 2020
(City Clerk Tamura).

APPROVE

Attachments: [City Council Adjourned Regular Meeting Minutes \(Closed Session\) of January 21, 2020](#)
[City Council Regular Meeting Minutes of January 21, 2020](#)

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3. Financial Reports: [20-0047](#)
a) Schedule of Demands December 19, 2019, and January 2, 2020
b) Investment Portfolio for the Month Ending December 31, 2019
c) Month End Report for December 31, 2019
(Finance Director Charelian).
ACCEPT REPORTS AND DEMANDS

Attachments: [Schedule of Demands for December 19, 2019 and January 2, 2020](#)
[Investment Portfolio for the Month Ending December 31, 2019](#)
[Month End Report for December 31, 2019](#)
4. Consider Introducing an Ordinance to Prohibit the Sale of Tobacco Products in the City (City Manager Moe and City Attorney Barrow). [20-0055](#)
INTRODUCE ORDINANCE NO. 20-0007

Attachments: [Ordinance No. 20-0007](#)
5. Consider Adopting an Urgency Ordinance and Introducing an Ordinance to Maintain a Prohibition of the Use or Operation of Shared Mobility Devices in Any Public Right-of-Way or on Public Property, or Offered for Use Anywhere in the City and Adopting a Categorical Exemption (Community Development Director Tai). [20-0067](#)
a) ADOPT URGENCY ORDINANCE NO. 20-0008-U
b) INTRODUCE ORDINANCE NO. 20-0008

Attachments: [Urgency Ordinance No. 20-0008-U](#)
[Ordinance No. 20-0008](#)
6. Consider Adopting a Resolution Approving a Memorandum of Understanding Between the City of Manhattan Beach and Manhattan Beach Firefighters' Association (Human Resources Director Jenkins). [20-0075](#)
ADOPT RESOLUTION NO. 20-0017

Attachments: [Resolution No. 20-0017](#)
[MBFA MOU \(Final Version\)](#)
[MBFA MOU \(Strikethrough Version\)](#)
7. Consider Adopting a Resolution Awarding a Professional Design Service Agreement to AECOM Technical Services Inc., for the 2020 Storm Drain Master Plan Update Project for \$250,000 and Authorizing the City Manager to Execute the Agreement (Public Works Director Katsouleas). [20-0039](#)
ADOPT RESOLUTION NO. 20-0012 APPROVING AN AGREEMENT

Attachments: [Resolution No. 20-0012](#)
[Agreement-AECOM Technical Services, Inc.](#)
[Location Map](#)

H. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

I. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

J. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

8. Consider Adopting a Resolution Approving an Agreement with the Downtown Manhattan Beach Business and Professional Association (DMBBPA) for the Management of a Certified Farmers Market and Utilization of City Property and Right-of-Way (Finance Director Charelian). [20-0016](#)
ADOPT RESOLUTION NO. 20-0013

Attachments: [Resolution No. 20-0013](#)
[Agreement - DMBBPA](#)
[DMBBPA Letter to the City](#)

9. Consider Approving an Updated Banner Policy (Parks and Recreation Director Leyman). [20-0007](#)
APPROVE

Attachments: [Banner Ordinance](#)
[Current Banner Policy](#)
[Proposed Banner Policy](#)
[2018-2019 Banner List](#)
[Banner Pole Map](#)
[Cal Trans Banner Code](#)

10. Consider Approving the Parking and Public Improvements Commission's Recommendation to Incorporate Proposed Crosswalk Enhancements into New or Ongoing Projects as Part of the City's Capital Improvements Plan and Pursue Funding Opportunities (Community Development Director Tai and Public Works Director Katsouleas). [20-0015](#)
APPROVE

Attachments: [PPIC Staff Report and Attachments - September 26, 2019](#)
[PPIC Minutes - September 26, 2019](#)
[Candidate Location Ranking List](#)

K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

L. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

11. Agenda Forecast (City Clerk Tamura).
DISCUSS AND PROVIDE DIRECTION

[20-0032](#)

Attachments: [January 29, 2020 Agenda Forecast](#)

M. CITY MANAGER REPORT**N. CITY ATTORNEY REPORT****O. INFORMATIONAL ITEMS**

This section is for items that do not require City Council action.

P. CLOSED SESSION**Q. ADJOURNMENT**

R. FUTURE MEETINGS

CITY COUNCIL MEETINGS

February 18, 2020 - Tuesday -- 6:00 PM - City Council Meeting
March 3, 2020 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)
March 17, 2020 - Tuesday -- 6:00 PM - City Council Meeting
April 7, 2020 - Tuesday -- 6:00 PM - City Council Meeting
April 14, 2020 - Tuesday -- 6:00 PM - Work Plan Meeting
April 21, 2020 - Tuesday -- 6:00 PM - City Council Meeting
April 28, 2019 - Tuesday -- TBD - Boards and Commissions Interviews
May 5, 2020 - Tuesday -- 6:00 PM - City Council Meeting
May 19, 2020 - Tuesday -- 6:00 PM - City Council Meeting
June 2, 2020 - Tuesday -- 6:00 PM - City Council Meeting
June 16, 2020 - Tuesday -- 6:00 PM - City Council Meeting
July 7, 2020 - Tuesday -- 6:00 PM - City Council Meeting
July 21, 2020 - Tuesday -- 6:00 PM - City Council Meeting
August 4, 2020 - Tuesday -- 6:00 PM - City Council Meeting
August 18, 2020 - Tuesday -- 6:00 PM - City Council Meeting
September 1, 2020 - Tuesday -- 6:00 PM - City Council Meeting
September 15, 2020 - Tuesday -- 6:00 PM - City Council Meeting
October 6, 2020 - Tuesday -- 6:00 PM - City Council Meeting
October 20, 2020 - Tuesday -- 6:00 PM - City Council Meeting
November 5, 2020 - Wednesday -- 6:00 PM - City Council Meeting
November 17, 2020 - Tuesday -- 6:00 PM - City Council Meeting
December 1, 2020 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)
December 15, 2020 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

February 10, 2020 - Monday - 6:00 PM - Library Commission Meeting
February 12, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting
February 17, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting
February 24, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
February 26, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting
February 27, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission
March 9, 2020 - Monday - 6:00 PM - Library Commission Meeting
March 11, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting
March 16, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting
March 23, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
March 25, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting
March 26, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission
April 8, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting
April 13, 2020 - Monday - 6:00 PM - Library Commission Meeting
April 20, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting
April 22, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting
April 23, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission
April 27, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
May 11, 2020 - Monday - 6:00 PM - Library Commission Meeting
May 13, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting
May 18, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting
May 25, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
May 27, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting
May 28, 2020 - Thursday - 6:00 PM - Parking and Public Improvements Commission
June 8, 2020 - Monday - 6:00 PM - Library Commission Meeting
June 10, 2020 - Wednesday - 6:00 PM - Planning Commission Meeting
June 15, 2020 - Monday - 6:00 PM - Cultural Arts Commission Meeting
June 22, 2020 - Monday - 6:00 PM - Parks and Recreation Commission Meeting

S. CITY OFFICES CLOSED**CITY HOLIDAYS:**

February 17, 2020 - Monday - Presidents Day
May 25, 2020 - Monday - Memorial Day
July 4, 2020 - Friday - Independence Day
September 7, 2020 - Monday - Labor Day
October 12, 2020 - Monday - Columbus Day
November 11, 2020 - Wednesday - Veterans Day
November 26-27, 2020 - Thursday & Friday - Thanksgiving Holiday
December 25, 2020 - Friday - Christmas Day Observed
January 1, 2021 - Friday - New Years Day Observed
January 18, 2021 - Monday - Martin Luther King Day